



**We are only responsible for labels produced with the information provided.  
 Use this form to submit your print-job information to EasySoft.  
 Fill this form out electronically. Tab from field to field.  
 Hold your cursor over a field to get help regarding the data required.  
 Call with any questions. 877-765-5511.**

**Your Order Information**

Contact Name:	<input type="text"/>	Quantity of MSLs:	<input type="text"/>
Email:	<input type="text"/>	Qty. Unit Labels:	<input type="text"/>
Phone:	<input type="text"/>	Qty. Intermediate Labels:	<input type="text"/>
Company Name:	<input type="text"/>	Qty. Exterior Labels:	<input type="text"/>
Your Internal Tracker:	<input type="text"/>	Serial Numbers?	<input type="text"/>

**ADDRESSES**

<b>Awardee</b>	CAGE Code: <input type="text"/> <input type="text"/> Address: <input type="text"/>	<b>Ship To:</b>	DoDAAC or CAGE: <input type="text"/> <input type="text"/> Address: <input type="text"/>
<b>Ship From (if different)</b>	CAGE Code: <input type="text"/> <input type="text"/> Address: <input type="text"/>	<b>Mark For: (Indicate if same as Ship To)</b>	DoDAAC: <input type="text"/> <input type="text"/> Address: <input type="text"/>

**SHIPMENT SPECIFICS**

TRANS CONTROL NUMBER	<input type="text"/>
Ship By: (UPS, FEDEX, MTR-FRT...)	<input type="text"/>
Transportation Priority:	<input type="text"/>
Required Delivery Date (RDD)	<input type="text"/>
Ship Date:	<input type="text"/>
Project Code:	<input type="text"/>
First Clin:	<input type="text"/>
Contractor Shipment Number:	<input type="text"/>
FMS (if applicable)	<input type="text"/>

**ITEM SPECIFICS**

NSN	<input type="text"/>
Part Number (PN)	<input type="text"/>
ITEM DESCRIPTION	<input type="text"/>
CONTRACT (+Release #)	<input type="text"/>
Qty & UI:	<input type="text"/>
QUP	<input type="text"/>
Preservation Method	<input type="text"/>
Shelf Life	<input type="text"/>
MFG DATE	<input type="text"/>
HAZMAT Y/N	<input type="text"/>
Supply Document (PR) #:	<input type="text"/>
Unit Price	<input type="text"/>
Does Item require double Unit labels? (i.e. each unit bagged & boxed individually?)	<input type="text"/>

**LOAD INFORMATION**

Shipping Container Type	<input type="text"/>	Pallets Used? Y/N	<input type="text"/>
Total Pieces	<input type="text"/>	Total Pieces	<input type="text"/>
<u>Standard Container Data:</u>		<u>Standard Pallet Data:</u>	
For Containers	<input type="text"/> through <input type="text"/>	For Pallets	<input type="text"/> through <input type="text"/>
Std Container Weight:	<input type="text"/>	Std Pallet Wt:	<input type="text"/>
Standard Container Cube:	<input type="text"/>	St Pallet Cube:	<input type="text"/>
Qty Units in Each Container:	<input type="text"/>	Qty of Units in Each Pallet:	<input type="text"/>
<u>Last Container Data:</u>		<u>Last Pallet Info</u>	
Last Box Wt:	<input type="text"/>	Last Pallet Wt:	<input type="text"/>
Last Box Cube:	<input type="text"/>	Last Pallet Cube:	<input type="text"/>
Qty of Units in Last Container:	<input type="text"/>	Qty of Units in Last Pallet:	<input type="text"/>